

FORM 23AA

[Pursuant to section 209(1) of
the Companies Act, 1956]

Notice of address at which books of
account are maintained

Note - All fields marked in * are to be mandatorily filled.

1(a). *Corporate identity number (CIN) of company

(b). Global location number (GLN) of company

2(a). Name of the company

(b). Address of the
registered office
of the company

3. *Date of board resolution wherein a decision regarding address at which books of account are to be maintained has been taken (DD/MM/YYYY)

4. Address at which the books of account are to be maintained

(a). *Address

Line I

Line II

(b). *City

(c). *State

(d). Country

(e). *Pin code

5. Details pertaining to police station under whose jurisdiction the place of the address at which the books of account are to be maintained falls

(a). *Police station name

(b). *Address

Line I

Line II

(c). *City

(d). State

(e). Country

(f). *Pin code

List of attachments

Attachments

1.*Copy of board resolution

2. Optional attachment(s) - if any

Declaration

To the best of my knowledge and belief, the information given in this form and its attachments is correct and complete.

I have been authorised by the board of directors' resolution dated * (DD/MM/YYYY) to sign and submit this form.

To be digitally signed by

Managing director or director or manager or secretary of the company

For office use only:

This e-Form is hereby registered

Digital signature of the authorising officer